



Mctime

ABS Warehouse Schedule Change Request

Employee Name Last, First	ID#	Phone
Department Name	Alcohol Beverage Services	Department # 85
Supervisor Approval		Phone
Date Submitted		
Schedule Start Date		

Review the following pages and Select a Shift Type that corresponds to Schedule Week and Time

Return only THIS page with schedule

Check Appropriate box below:

<input type="checkbox"/>	ABS 85W S01 M-F 5.30AM-2.00PM	<input type="checkbox"/>	ABS 85W S05 M-F 7.30AM-4.00PM
<input type="checkbox"/>	ABS 85W S02 M-F 6.00AM-2.30PM	<input type="checkbox"/>	ABS 85W S06 M-F 4.30PM-1.00AM
<input type="checkbox"/>	ABS 85W S03 M-F 6.30AM-3.00PM	<input type="checkbox"/>	ABS 85W S07 M-Tu-F 5AM-1.30PM W-Th 6.30AM-3PM
<input type="checkbox"/>	ABS 85W S04 M-F 7.00AM-3.30PM	<input type="checkbox"/>	ABS 85W S08 M-F 3.30PM-12.00AM

For Mctime Functional Team Only

Processed By: _____ Date: _____ Notified: _____ Reviewed By: _____ Date: _____

**ABS 85W S01 M-F 5.30AM-2.00PM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		5:30AM-2PM	5:30AM-2PM	5:30AM-2PM	5:30AM-2PM	5:30AM-2PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		5:30AM-2PM	5:30AM-2PM	5:30AM-2PM	5:30AM-2PM	5:30AM-2PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S02 M-F 6.00AM-2.30PM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		6AM-2:30PM	6AM-2:30PM	6AM-2:30PM	6AM-2:30PM	6AM-2:30PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		6AM-2:30PM	6AM-2:30PM	6AM-2:30PM	6AM-2:30PM	6AM-2:30PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S03 M-F 6.30AM-3.00PM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		6:30AM-3PM	6:30AM-3PM	6:30AM-3PM	6:30AM-3PM	6:30AM-3PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		6:30AM-3PM	6:30AM-3PM	6:30AM-3PM	6:30AM-3PM	6:30AM-3PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S04 M-F 7.00AM-3.30PM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		7AM-3:30PM	7AM-3:30PM	7AM-3:30PM	7AM-3:30PM	7AM-3:30PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		7AM-3:30PM	7AM-3:30PM	7AM-3:30PM	7AM-3:30PM	7AM-3:30PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S05 M-F 7.30AM-4.00PM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		7:30AM-4PM	7:30AM-4PM	7:30AM-4PM	7:30AM-4PM	7:30AM-4PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		7:30AM-4PM	7:30AM-4PM	7:30AM-4PM	7:30AM-4PM	7:30AM-4PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S06 M-F 4.30PM-1.00AM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		4:30PM-1AM	4:30PM-1AM	4:30PM-1AM	4:30PM-1AM	4:30PM-1AM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		4:30PM-1AM	4:30PM-1AM	4:30PM-1AM	4:30PM-1AM	4:30PM-1AM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S07 M-Tu-F 5AM-1.30PM W-Th 6.30AM-3PM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		5AM-1:30PM	5AM-1:30PM	6:30AM-3PM	6:30AM-3PM	5AM-1:30PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		5AM-1:30PM	5AM-1:30PM	6:30AM-3PM	6:30AM-3PM	5AM-1:30PM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0

**ABS 85W S08 M-F 3.30PM-12.00AM**

	Su	Mo	Tu	We	Th	Fr	Sa	Total
Week 1		3:30PM-12AM	3:30PM-12AM	3:30PM-12AM	3:30PM-12AM	3:30PM-12AM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0
Week 2		3:30PM-12AM	3:30PM-12AM	3:30PM-12:00AM	3:30PM-12AM	3:30PM-12AM		
	off	8.0	8.0	8.0	8.0	8.0	off	40.0